

Half-Yearly Report of the Audit Committee 2021.1

Audit Committee - August/2021

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1. Information

The Audit Committee (Coaud) of BB Tecnologia e Serviços is a permanent statutory body whose purpose is to advise the Board of Directors (Conad) the exercise of its auditing, supervision and oversight functions.

The board is made up of three members elected by the Board of Directors. Its duties are formalized in the respective internal regulations, approved by Conad on 06/29/2018. In addition, the provisions of Law 13.303/2016, Decree 8.945/2016 and the BBTS Bylaws are observed.

The Committee is responsible, among other assignments, for monitoring the hiring, dismissal and performance work by the external audit firm; supervising the activities of the Internal Audit area; monitoring the quality of internal control mechanisms and activities; supervising the preparation of the Company's financial statements, including transactions with related parties; and assessing and monitoring the Company's exposure to risks.

The Committee meets ordinarily twice a month. The Coaud has a channel for receiving complaints, including confidential ones, both internal and external to the company, on matters related to the scope of its activities.

2. Activities

During the first half of 2021, the Audit Committee held 16 meetings with the participation of directors, executives from BBTS's main business and support areas, Internal Audit and Independent Audit.

The Committee also took part in meetings with the Board of Directors and the Supervisory Board.

These meetings covered, in particular, issues related to independent and internal audits, negotiations related to the arbitration process with *Banco da Amazônia*, approval levels for negotiating legal agreements, evaluation of corporate policies, incidents in the Peoplesoft system and monitoring of actions, review of BBTS's shareholder base, evaluation of the financial statements, Innovation Hub, monitoring of the *Compliance* Matrix and progress in controlling Relevant Risks. The specific actions are described below, and the situations that gave rise to the need for improvement actions were the subject of indications to those responsible.

The Committee also adopted actions aimed at the organization and functioning of the collegiate body itself:

a) Approval of the Audit Committee Report for the second half of 2020;

Adjustments to the Work Plan for the second half of 2021;

Meetings with the Governance Board of *Banco do Brasil's* Related Entities;

Monitoring the management of reports requested by Coaud;

Participation of Mr. Benilton Cunha and Mr. Ilton Schwaab in the Meeting of Board Members of the IBGC - Brazilian Institute of Corporate Governance.

2.1 Governance corporate

- a. Evaluation, discussion and recommendation for approval by the Board of Directors of the company's Policies, with support in defining the policies that would be published on the BBTS website. The policies reviewed in the first half of 2021 are listed below:

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- I. Policy for Preventing and Combating Corruption, Money Laundering and Terrorist Financing;
 - II. Business Continuity Management Policy;
 - III. Information Security Policy;
 - IV. Services Outsourcing Policy;
 - V. Privacy Policy;
 - VI. Strategy Risk Management Policy;
 - VII. Supplier Relationship Policy;
 - VIII. Sustainability Policy;
 - IX. Information Disclosure Policy;
 - X. Appointment and succession policy.
- b. Evaluation of the adjustments to the Annual Letter on Public Policy and Corporate Governance;
 - c. Monitoring strategic planning targets and indicators;
 - d. Monitoring the company's Digital Transformation;
 - e. Evaluation of the proposal for the Global Management Remuneration (RGA 2021-2022), Variable Management Remuneration (RVA) and Profit Sharing (PLR) programs for employees for 2021.
 - f. Evaluation of the Pension Plan - BBTS Prev.

2.2 Independent Audit

- a. Discussion of the planning, scope and main conclusions reached in the reviews of the quarterly financial statements;
- b. Analysis of Independent Audit opinions;
- c. Follow-up on the recommendations of the Independent Audit;
- d. Evaluation of the Notes to the Financial Statements;
- e. Evaluation of the review of the contracting process, renegotiation, amendment, extension and cancellation of contracts with Independent Auditors;
- f. Evaluation of the quality of the Independent Audit's work.

2.3 Internal Audit

- a. Evaluation of the proposal for the Internal Audit Annual and Strategic Plan - PAINT 2021;
- b. Evaluation of the Annual Internal Audit Report - RAIN 2020;
- c. Supervision of Internal Audit activities, including monitoring the conclusions of the evaluation of business processes, weaknesses identified and recommendations issued to improve the system governance, risk management and controls;
- d. Monitoring compliance with the work schedule for the first half of 2021 and the implementation of actions by the business areas to minimize risks and correct deficiencies;

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- e. Follow-up of audit work on Technical Assistance and Equipment Monitoring Services; Information Technology; Strategy Management and Organizational Architecture; Marketing Management and Telephony and Connectivity Management Services.
 - f. Follow-up of specific work related to the Basa arbitration award.

2.4 Risk management, internal controls, compliance and ombudsman

- a. Assessment and monitoring of the Company's risk exposures, including classification according to the Company's relevant risk matrix;
- b. Monitoring and evaluation of actions to tackle the *Covid-19* pandemic;
- c. Discussion and evaluation of risk factors and other elements of the labor risk matrix;
- d. Assessment of operational risk management;
- e. Monitoring operational losses;
- f. Evaluation of the Risk Appetite Statement;
- g. Supervision of the activities carried out in the area of internal controls, with evaluation of the reports on risk activities, internal controls and compliance;
- h. Follow-up on the deficiencies and recommendations for improvement pointed out in the internal controls report, as well as the respective action plans of the internal areas for correction or improvement;
- i. *Compliance* monitoring, containing the demands of the external audit and external inspection and control bodies, including the measures implemented and the quality of the responses sent by Management;
- j. Follow-up of actions taken by the legal department before the Federal Court of Auditors;
- k. Supervision of the Integrity Program;
- l. Monitoring risks related to the Innovation Hub;
- m. Monitoring of ombudsman activities, with an analysis of the incidents recorded and the actions taken by Management, including the content of the complaints submitted when they affect the activities of the Audit Committee;
- n. Monitoring of the BASA ruling, including the Arbitration Court ruling and the assessment of scenarios, prospects and expectations of results;
- o. Follow-up on the recommendations made by *Banco do Brasil* at the end of the ELBB Assessment Cycle and the actions underway, especially with regard to the processes assessed as having a maturity level below the desirable level;
- p. Optimization of legal processes;
- q. Home Office assistance and other measures implemented during the pandemic;
- r. Stock management at BBTS, considering the write-off of unserviceable items and records relating to obsolescence.

2.5 Financial management, controlling and accounting

- a. Monitoring the preparation and assessment of the financial statements and explanatory notes, including the adequacy of transactions with related parties;
- b. Monitoring information relating to the budget and cash flow;
- c. Discussion and monitoring of credit and liquidity risks;
- d. Appreciation of the accounting information, including the use of assets and expenses incurred by the Company;
- e. Discussion and monitoring of the volume of legal and administrative claims, main actions and outcome forecasts, including impacts on contingency provisions;
- f. Monitoring investments made and to be made, as well as the return on these investments, taking into account the Corporate Strategy;
- g. Manifestation for approval by the Board of Directors of the financial statements for 2020 and the first quarter of 2021;
- h. Monitoring the methodology used to update contingency provisions;
- i. Monitoring contracts with clients, suppliers, amendments and renegotiations;
- j. Monitoring the process of document compliance at the company's establishments and the schedule for adapting the units to the Accessibility Law;
- k. Improved control of the circularization of outstanding debts with the company's suppliers;
- l. Follow-up work on the company's minority shareholder base.

3. Conclusions and recommendations

Based on the activities carried out and bearing in mind the attributions and limitations inherent to the scope of its work, the Audit Committee of *BB Tecnologia e Serviços*, in the use of its legal and statutory attributions, presents the conclusions of its evaluations.

To date, no occurrences have been identified that could compromise the independence of the external audit in relation to BBTS's financial statements.

The internal control structure is well-instrumented and meets the size and complexity of the company's business. It is the subject of constant attention by management, proving to be compatible with the company's risk exposures and meeting the guidelines for improvement issued by the Coaud with regard to the classification of relevant risks.

The Internal Audit is effective and has fulfilled its six-month plan. The work methodology is compatible with meeting its objectives, in line with the guidelines of the controller's Internal Audit area.

Coaud considered the report assessing the reasonableness of the parameters on which the calculations relating to the supplementary pension plan sponsored by BBTS were based, for the second half of 2020, which is backed by the provisions of CGPAR Resolution No. 9 and SEST Ordinance No. 36.

In compliance with the powers set out in article 24, paragraph 1, of Law 13.303/2016, the requests, guidelines and suggestions presented to the company's areas and governance bodies are included in the respective meeting minutes.

This report should be published on the company's website, after evaluation by the Board of Directors, in compliance with §3 and §4 of article 38 of Decree 8.945, which deal with the disclosure of extracts from the minutes of the Statutory Audit Committee.

Brasília (DF), 25/08/2021

Audit Committee of BB Tecnologia e Serviços S.A.

(Benilton) (Couto)
da Cunha

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Benilton Couto da Cunha
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Benilton Couto da Cunha
Coordinator

Antonio Gustavo
Rodrigues

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Antonio Gustavo Rodrigues
Data: 2021.08.25 16:29:42
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Antônio Gustavo Rodrigues
Full member

ILTON LUIS
SCHWAAB:53259998004

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Data: 2021.08.25 16:24:27 -03'00'

Ilton Luis Schwaab
Full member

Annex 1 - Coaud meetings and participants

(1) Benilton Couto de Cunha, coordinator from 17/05/2019

(2) Ilton Luís Schwaab

(3) Antônio Gustavo Rodrigues

Seq.	Date of meeting	Type	Participant		
			1	2	3
001/2021	01/27/2021	Ordinary	X	X	X
002/2021	01/28/2021	Ordinary	X	X	X
003/2021	02/23/2021	Ordinary	X	X	X
004/2021	02/25/2021	Ordinary	X	X	X
005/2021	03/04/2021	Extraordinary	X	X	X
006/2021	03/22/2021	Extraordinary	X	X	X
007/2021	03/22/2021	Ordinary	X	X	X
008/2021	03/24/2021	Ordinary	X	X	X
009/2021	03/25/2021	Extraordinary	X	X	X
010/2021	03/25/2021	Extraordinary	X	X	X
011/2021	04/26/2021	Ordinary	X	X	X
012/2021	04/28/2021	Ordinary	X	X	X
013/2021	05/24/2021	Ordinary	X	X	X
014/2021	05/26/2021	Ordinary	X	X	X
015/2021	06/21/2021	Ordinary	X	X	X
016/2021	06/23/2021	Ordinary	X	X	X

Annex 2 - Agenda for meetings

Technical notes

Meeting	Number and Subject
001/2021	Technical Note 2020/422 Geric - Policy for Preventing and Combating Corruption, Money Laundering and Terrorist Financing
001/2021	Technical Note 2021/0006 Geric - Business Continuity Management Policy Business
001/2021	Technical Note 2020/411 Gepes - PLR 2021
001/2021	Technical Note 2021/0016 Gesep - Information Security Policy
002/2020	Technical Note 2021/0008 Audit - Internal Audit Annual Plan and Strategic Plan
003/2020	Technical Note 2021/0050 - Gepes - CGPAR Resolutions No. 09/016 and 25/2018 - BBTS PREV Management Report
003/2021	Technical Note 2021/0057 - Geemp - BBTS 2025 Evolution (Corporate Strategy 2021-2025) - Net Prometer Score (NPS) Indicator and Business Driver.
003/2021	Technical Note 2021/0051 Gesuc - Service Outsourcing Policy
004/2021	Technical Note 2021/0031 Audit - Annual Internal Audit Report - RAIN'T 2020
005/2021	Technical Note 2021/0089 Gefic - Addendum of quantitative increase to supplier Russel Bedford Brasil Auditores Independentes S/S
006/2021	Technical Note 2021/0127 - Formalization of a Trade Agreement
007/2021	Technical Note 2021/0112 - Gepes - CGPAR Resolutions No. 09/016 and 25/2018 - Report of Management of BBTS Prev (including analysis of performance and Risk x Return analysis, as requested by the Board of Directors)
007/2021	Technical Note 2021/0022 Gesep - Privacy Policy
007/2021	Technical Note 2021/0055 Geemp - Strategy Risk Management Policy
008/2021	Technical Note 2021/0043 Geric - Compliance Program
009/2021	Technical Note 2021/040 Gefic - Accounting Statements for the Financial Year 2020 (reprogramming according to item 2 of minute 04/2021, of 02/25/2021)
009/2021	Technical Note 2021/0076 Geric - Global Remuneration of Directors 2021/2022 (reprogramming, according to item 10 of minutes 04/2021, of 02/26/2021)
010/2021	Technical Note 2021/096 Gecob and Geemp - Correspondent Banking (Coban)
012/2021	Technical Note 2021/0039 Audit - MR2 Audit

013/2021	Technical Note 2021/0097 - Supplier Relationship Policy (As per item 3 of minutes 015/2021, dated 04/30/2021)
013/2021	Technical Note 2021/0195 Geemp - Sustainability Policy
013/2021	Technical Note 2021/0201 Geemp - Annual Letter on Public Policies and Corporate Governance
013/2021	Technical Note 2020/0321 Geric - Risk Appetite Statement
014/2021	Technical Note 2021/0208 Gefic - Financial Statements - 1Q2021 (containing transactions with related parties)
014/2021	Technical Note 2021/0209 Geemp/Gecob - Business and Organization Plan Administrative - Coban
015/2021	Technical Note 2021/0270 Geemp - NI006 Update
015/2021	Technical Note 2021/0267 Geemp - Information Disclosure Policy
015/2021	Technical Note 2021/0262 Geemp - Nomination and Succession Policy
015/2021	Technical Note 2021/0212 Geemp - Organizational Document - Code of Corporate Governance
016/2021	Technical Note - 2021/0261 Gefic - Investment Programming - Orfix
016/2021	Technical Note 2021/0271 Gefic - Tax and Accounting Compliance Project Project (As per item 8, of Direx minutes 031/2021, of 05/25/2021)
016/2021	Technical 2021/0250 Geemp - Employee Representative - Board of Administration

Reports

Theme	JAN	FEB	MAR	APR	MAY	JUN
Monitoring the management of Coaud reporting	X	X	X	X	X	X
Monitoring the Compliance Matrix			X			X
Monitoring the BASA arbitration process	X		X		X	
Evaluate and monitor the execution of the Corporate Strategy (by means of an Indicators panel, including a perception of the adequacy of the established targets and indicators, digital evolution and the result of MR2)	X			X		
Evaluate and monitor the Accounting Analysis Report (containing transactions with related parties)	X			X		
Evaluate and monitor the Liquidity Analysis Report	X			X		
Evaluate and monitor the Executive Summary Contracts Over R\$ 100,000.00			X			X
Evaluate and monitor Internal Audit reports	X	X	X	X	X	X
Assessing and monitoring Relevant Risks	X	X	X	X	X	X
Evaluate the Ombudsman Demand Handling Report			X			X
Evaluate the Coaud Complaints Channel Handling Report			X			X
Judicial and administrative contingencies (including provisions and labor risk matrix)	X			X		
Drawing up the Audit Committee's Half-Yearly Report	X					
To express its opinion on PAINT before Conad	X					
To express its opinion on RAIN T before Conad		X				
To express opinion, prior to the AGM, on the RGA			X			
Monitoring the preparation of financial statements			X		X	
Corporate Assessment Report	X	X	X	X	X	X
Supervising the Activities of Independent Auditors		X			X	

Supervising operating losses		X		X		X
Supervising the Internal Controls Activity Report (containing the follow-up of the integrity program)	X			X		
Supplementary Pension Benefit Plan Assessment Report (Contemplated in Technical Note 2020/292 and 2020/0445)		X				
Mamanguape property relinquishment process				X		

Occasional follow-ups

Theme	JAN	FEB	MAR	APR	MAY	JUN
Learning from Coping with the Pandemic (according to item 8 of minutes 027/2020, of 12/15/2020)	X					
Report on the submission of the draft Notes to the Financial Statements to the Audit Committee (as per item 8 of minutes 023/2020, of 10/27/2020)	X					
Cascade Certification	X					

Perception Assessment - Leaders in Focus (according to item 4, of minutes 028/2020, of 17/12/2020)	X					
Presentation - Innovation HUB (according to item 09 of minute 023/2020, and reprogramming authorized in item 05 of the minute) 028/2020, of 12/17/2020)	X					
Gesuc Presentation - Open Discussions with Suppliers - Jul to Dec 2020	X					
Risk matrix for the strategic objectives of BBTS Evolution (according to item 04, of minutes 025/2020, of 11/24/2020)	X					
Gejur Presentation - Impacts and Risks - Non-renewal of ACT (according to item 06, of minutes 024/2020, of 12/18/2020)		X				

Presentation Gecob - Penalties CA - Cekan SSA (contemplating the measures adopted to set the SLA at the appropriate levels for the services provided to Brasilcap and related to the Salvador Contact Center, in order to ensure the positive result of these operations (according to item 5 of minutes 03/2021, of 02/23/2021)			X			
Gejur Presentation - Optimization of the Legal Process Portfolio (result of reflection on what would be necessary to further optimize the management of the legal portfolio, as well as the implementation of new strategies, actions and measures with the aim of reducing the stock of cases and the risks of losses involved, as recommended in minutes 026/2020, of 11/26/2020 and requested in item 11 of the minutes 02/2021, of 01/28/2021)			X			
Gefic clarifications - methodology used to update contingency provisions (according to item 5 of the minutes 03/2021, of 02/23/2021)			X			
Gepes presentation - PLR February/2021 (including the condition of settlement of previous losses mentioned in the Technical Note, as requested in item 5) of minutes 025/2020, of 11/24/2020)			X			
Report on the workshop held with managers on the methodology for classifying the maturity level of processes (according to item 14 of minutes 02/2021, of 01/28/2021)			X			
Report on the assessment of the classification as PDD, of the delays in payments related to the Pucomex Factory and Remanagement services provided to Banco do Brasil (according to item 5 of minutes 03/2021, of 02/23/2021)			X			
Gesuc Presentation - Documentary Regularity of Establishments (schedule of adaptations to the Accessibility Law and status of licenses required for the operation of the company's establishments according to item 8 of minutes 017/2020, of 07/30/2020)			X			

Gesuc Presentation - Social and Environmental Clauses (as per item 13 of minutes 026/2020, of 11/26/2020)			X			
Gesuc Presentation - Fire Prevention			X			
Gepes Presentation - BBTS Prev RA Update (Contemplating the actions underway to regularize the weaknesses pointed out by the Audit in the ACE 2020/002 work, according to item 14 of minutes 02/2021, of 01/28/2021)			X			
Gefic clarifications - methodology used to update contingency provisions (according to item 5, of minutes 03/2021, of 02/23/2021 and reprogramming contained in item 5, of minutes 007/2021, of 03/22/2021)			X			
Annual ELBB Supervision Cycle - March/2021 (including the status and progress of actions that have been rescheduled for completion in the first half of 2021. (item 9 of minutes 027/2020 of 12/15/2020)			X			
Gepes/Gesep Report - Actions Related Peoplesoft (As per item 14 of the minutes) 008/2021, of 03/24/2021)				X		X
Brasilcap - Measures Adopted to Comply with the SLA (According to item 8, of the minutes 07/2021, of 03/22/2021)				X		
Extrapauta - Complaint received by the BB Complaints Channel				X		
Report - Home Office aid and other measures implemented due to the pandemic					X	
Independent Audit's Circumstantial Report on Internal Controls, regarding					X	

to the Accounting Statements the 2020 financial year (According to item 2, of minutes 09/2021, of 03/25/2021)						
Report - Evaluation of the cost-effectiveness of the change in the location (from Rio de Janeiro to Brasília) of the Independent Audit Branch (as per item 7 of the minutes) 021/2020, of 22/09/2020)					X	

Comparison of Turnover with Gross Margin for each of BBTS' Businesses (Report included in item 4, Annual Report) Corporate Valuation)					X	
Report Gered - Stock management at BBTS, considering the write-off of unserviceable items and registrations related to obsolescence (As per item 5, minutes 011/2021, of 04/26/2021)						X
BBTS certifications						X
BBTS participation in the 5th IG Sest Cycle - Sest Governance Indicator						X